

FOSTON AND SCROPTON PARISH COUNCIL

Minutes of the extra ordinary meeting held on Tuesday 16th November 2021

Present: Cllr P. Groom, Cllr. A. Critchlow, District Cllrs. G Lemmon and P. Smith

In attendance: Locum Clerk and 5 members of the public.

1. Following the resignation of the Chairman and Vice Chairman to appoint a Chairman and Vice Chairman of the Council

Cllr. Critchlow proposed Cllr. Groom be nominated as Chairman, this was seconded by Cllr. Smith and Cllr Lemmon voted in favour.

Cllr. Groom proposed Cllr. Critchlow be nominated as Vice Chairman, this was seconded by Cllr. Lemmon and Cllr Smith voted in favour.

2. To appoint a minute taker in the absence of the Parish Clerk

Cllr Groom proposed Locum Clerk, R. Male be appointed as minute taker, seconded by Cllr. Lemmon and the remaining Cllrs. voted in favour.

3. To receive apologies for absence

Apologies received from District Cllr. Patten (work).

4. To receive declarations of interest

Cllr. Groom declared an interest in agenda 5. Cllr. Groom paid for the Council's insurance to ensure this would not lapse. Cllr. Groom will need to sign a cheque to himself. This was accepted and South Derbyshire District Council are aware of the situation.

(a) Reports from County and District Council

Update from County:

Ditch Maintenance and Scropton Pump Plan Update:

A large section of the ditch parallel to Watery Lane has been cleared by the relevant land owners, there is a small section adjacent to the riding for disabled centre that hasn't been cleared yet, however, County Council has received a promise from the land owner today that this will be done shortly.

County Council is in the process of sending out second letters to landowners who did not reply in the first instance, any help that the community can give in speaking to landowners and reminding them of their riparian land ownership duties will be beneficial. Particular in the area of the salt brook, as these ditches help to divert water away from Watery Lane to the back of Hatton where the EA have recently completed a scheme.

DCC are inspecting the culvert's that pass under watery lane at this point to ensure there are no blockages under the road. As a one off good will gesture DCC have agreed

to fund the clearance of the flood storage area by the church in unregistered land. We are awaiting an ecology survey to be carried out before these works can start. Once County's work is complete the storage area will need regular maintenance carrying out on it by the community to stop it from over growing again.

County have secured some quotations for a mobile pump, however, before they can proceed it was discussed during the last meeting that a community plan needs to be completed to ensure amongst many issues: the correct use and maintenance of the pump. Maybe another meeting to discuss the specifics would be advisable to move forward?

DCC are also looking into installing some more permanent road liable to flooding signs in and around Scropton. The plan in the future would involve installing a variable message signs on the EA's flood embankment, subject to funding being available.

Update from District:

- New visitor website is now operating and can be found at www.visitsouthderbyshire.co.uk
- Update on Council Officer Working Location Arrangements was given.
- COVID Vaccinations: To check if you are eligible and to book a vaccination, visit: www.nhs.uk/wintervaccinations
- Warning over scam vaccination letter - Parents of children aged 12 to 15 and due to receive a COVID-19 vaccination are being warned of a fake vaccination letter being circulated. This letter and accompanying consent form include misleading information about side-effects and the number of people who have died following COVID-19 vaccinations.
- Proposed Changes to the Council Tax Reduction Scheme - South Derbyshire District Council are asking residents to comment on proposed changes to its Council Tax Reduction Scheme for working age residents. Residents can complete the online survey at, deadline for views is 5pm on 14.01.22 www.southderbyshire.gov.uk/ctrschanges
- Green Homes Grants -These grants for funds the installation of improved energy insulation in privately owned or rented homes are still available. Anybody who is interested and meets the eligibility criteria can register an 'expression of interest' through our website Apply for a Green Homes Grant.

5. To agree the list of payments to be made and sign cheques for those payments

Payments already made and requiring authorisation:

Cheque Number	Payee	Description	Amount
001657	A Barnes	Clerk's salary May	£200.00
001658	M Hayes	Lengthman Salary May	£109.30
001659	HMRC	PAYE May	£77.20
001660	CHEQUE VOID		
001661	Green Water	Quarterly Legionella Monitoring	£72.00
001662	Playsafe Ltd	Play area inspection	£82.20
001663	A Barnes	Clerk's Salary June	£200.00
001664	M. Hayes	Lengthman Salary	£109.10
001665	HMRC	PAYE June	£77.40

It was **RESOLVED** to accept these payments. Proposed by Cllr. Critchlow, seconded Cllr. Lemmon and all remaining Cllrs. Voting in favour.

Payments to made:

Cheque Number	Payee	Description	Amount
001666	A Barnes	Reimburse Microsoft Subscription	£59.99
001667	A Barnes	Expenses	£269.14
001668	Green Water	Quarterly Legionella Monitoring x 2	£144.00
001669	Scropton & Foston PCC	Annual Grant for Churchyard Mowing	£500.00
001670	A Barnes	MRF Safety (fire exit service and PAT testing)	£54.00
001671	A Barnes	Clerk's Salary July & August	£400.00
001672	M. Hayes	Lengthman Salary Jul/Aug/Sep/Oct	£436.80
001673	HMRC	PAYE	£209.20
001674	ICO	Data Protection Fee	£40.00
001675	Royal British Legion	Annual Donation	£75.00
001676	Cheque VOID		
001677	Horizon IT	Website Hosting	£303.60
001678	SDDC	Emptying compost bin	£52.00
001679	Cheque Void		
001689	P. Groom	Reimbursement of Parish Council Insurance with Zurich Insurance - Receipt of payment has been confirmed from Zurich.	£432.55

It was **RESOLVED** to make these payments proposed by Cllr. Lemmon, seconded by Cllr. Smith and all remaining Cllrs voting in favour. Cheques were signed.

6. To authorise appointment of new Clerk

It was **RESOLVED** that a Locum Clerk (R.Male) be appointed on a temporary basis to carry out any urgent work until a permanent Clerk is appointed. This was proposed by Cllr. Groom, seconded by Cllr. Lemmon and all remaining Cllrs voting in favour. **RESOLVED** to advertise as soon as possible, when interviews take place, these will be carried out by Cllrs Groom and Critchlow.

7. To note the resignations of Councillors Thornhill, Holgate, Bowles and the disqualification (by reason of non-attendance) of Councillor Fryer and declare 4 seats vacant

This was noted. A notice of Casual Vacancies has been posted around the village for 3 vacancies. **RESOLVED** the Clerk would contact SDDC to advertise the other 1. Proposed by Cllr. Groom, seconded by Cllr. Critchlow and all remaining Cllrs. voting in favour.

8. To delegate to the Locum Parish Clerk to commence the co-option process for the 3 vacant seats

It was **RESOLVED** the Clerk will check with SDDC that these positions can now be co-opted and begin the process. Proposed by Cllr. Smith, seconded by Cllr. Critchlow and all remaining Cllrs. voting in favour.

9. To agree date of next meeting – 14th December 2021

Due to the locum Clerk's availability, it was **RESOVLED** the next meeting would take place on Thursday 16th December.

RESOLVED that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public to excluded from the Meeting due to the confidential nature of the business to be transacted.

10. To appoint a locum clerk and to agree the terms and conditions from the 16th November 2021 until a permanent replacement is appointed

RESOLVED that a temporary Locum be appointed on the terms as agreed. Proposed by Cllr. Critchlow, seconded by Cllr. Lemmon and all Cllrs. Voting in favour.

Signed:.....

Date:.....